

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

April 11, 2018

MINUTES

WORKSHOP – 6:02 p.m.

Motion to suspend the workshop and open the executive session regarding personnel and legal contracts was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to close executive session was made at 6:35 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following items were discussed during the workshop:

- Auditor vacancy
- Road clean up
- Proposal for equipment lost during storms Riley & Quinn
- Rec Committee – no letters of interest
- Allocating surplus monies (existing/new funds)
- Mulch and sand

The following items were tabled for another workshop discussion:

- Park Open – what are the hours?
- Park Report on electric and cabins
- Municipal Building Water
- Long Meadow Chapel Annual Baptism & Picnic – waiver of fees request

Motion to adjourn the workshop was made at 7:02 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:08 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated March 28, 2018 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
 - a. **Motion** to accept the 2018 first quarter treasurer's report was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$35,710.55** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$911.09** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion to pay Liquid Fuels bills in the amount of \$4,200.34** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion to pay Delaware Township Volunteer Fire Company \$6,018.28 for first quarter 2018 taxes** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

6. **Motion** to appoint Michael Dickerson as a Township Auditor until December 31, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to approve tax abatement for township real estate taxes for Matthew Walsh of 250 East Shore Drive based on the Disabled Veterans Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on April 3, 2018:
 - a. Shteyman – Wild Acres 12-1201-15Awas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

9. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on April 3, 2018:

a. Heyward – Marcel Lake Estates 5-504-14B

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

10. Motion to advertise for a public hearing on Wednesday, May 9, 2018 at 7:15 p.m. regarding the Township's Blue Ridge Cable Franchise Renewal and for the purpose of reviewing the past performance of Blue Ridge and identifying the future cable-related community needs of the Township was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries. Citizens are invited to testify.

11. Motion to designate PSATS Conference voting delegate as Jane Neufeld was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

12. Motion to compile a total cost to the Delaware Township taxpayers since the purchase of Akenac Park in 2006 was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

13. Motion to table 60-month contract with Topp Business Solutions for a Lanier MPC3504ex at a cost of \$365.07 per month for the township office was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

14. Motion to approve Emergency Management building use request by Delaware Cemetery Association for Friday, April 13, 2018 at 10:30 a.m. for a meeting (changed from April 3rd) was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. Abstain: Neufeld. **Motion** carries.

15. Motion to approve Delaware Township Volunteer Fire Police provide traffic control to Dingman Delaware Little League on Friday, April 27, 2018 from 6:00 p.m. to 8:00 p.m. for their annual opening parade was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

16. Motion to approve field use request for fields 1 and 3 by Matthew Oehlmann Memorial Softball League on Sundays for fields 1 and 3 beginning Sunday, May 6, 2018 and ending Sunday, September 30, 2018 from 9:00 a.m. to 3:00 p.m. was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. Nay: None. Abstain: Ms. Neufeld. **Motion** carries.

- 17. Motion** to approve field use request for fields 1 and 3 by Pike County Women's Softball League on Sunday's 3:30 p.m. to 7:00 p.m., Tuesday's 6:00 p.m. to 8:00 p.m., Thursday's 6:00 p.m. to 9:00 p.m. beginning Sunday, June 3, 2018 and ending Sunday, August 12, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 18. Motion** to approve field use request by Pike County Women's Softball League for a tournament on Saturday, August 11, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 19. Motion** to approve quarry use request by PEEC on Monday, July 2, 2018 from 9:00 a.m. to 12:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 20. Motion** to table Akenac Park use request by Long Meadow Chapel for a "6k for Water" event on May 25, 2019 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries. (come back in 6 months)
- 21. ADDED Motion** to purchase road equipment lost during storms Riley and Quinn from Traffic Safety Warehouse not exceed \$2700 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
- 22. ADDED Motion** to approve Resolution 2018-02 Creation of Emergency Services Fund as attached to the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 23. ADDED Motion** to approve Resolution 2018-03 amending/updating of Capital Reserve Funds motions 13 and motion 14 passed at January 4, 2016 Township Reorganization meeting as attached to the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 24. ADDED Motion** to approve Resolution 2018-04 creation of roads, bridges, major equipment, et al. capital reserve fund as attached to the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 25. ADDED Motion** to approve Resolution 2018-05 to amend/update Delaware Township Resolution 2016-02 Operating Reserve as attached to the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.



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- 26. ADDED Motion** to place \$250,000 into the Recreation Capital Reserve Fund from General Fund was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 27. ADDED Motion** to place \$325,000 into the Emergency Management Fund from General Fund was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 28. ADDED Motion** to place \$475,000 into the Roads, Bridges and Major Equipment Fund from General Fund was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 29. ADDED Motion** to purchase sand and mulch from Dingmans Ferry Stone in an amount not to exceed \$7,000 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 30. ADDED Motion** to reimburse the Delaware Township Volunteer Ambulance Corps. \$583.17 for damages/expenses incurred during the State of Emergency was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 31. ADDED Motion** to develop a questionnaire for Akenac Park for public distribution was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Working Pike Job Fair 2018 – Tuesday, April 17, 2018 from 10am to 3pm at the Best Western Inn at Hunts Landing.

April 17th at 7:00pm Panel Discussion at DDMS about changes in proposals for the way school districts can be funded and how it will affect tax payers.

Dingmans Ferry-Delaware Township Historical Society presents two films “Welcome to Dingmans Ferry” and “Veterans Memorial Park” on Saturday, April 21, 2018 at 7pm at the municipal building.

Dingmans Ferry Lions Club Annual Trout Fishing Contest – Saturday, April 28, 2018, 12pm to 3pm at Egli’s Pond (rain date April 29th).



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PUBLIC HEARING to amend ordinance 901 definitions to include the definition of shed and update the definition of land development with exception is scheduled for Wednesday, April 25th at 7:15pm.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Mr. Witkowski of the Pike County Dispatch questioned what the Akenac Park questionnaire would involve; if there was an established timeline for motion #12; what were the ambulance expenses being reimbursed by the supervisors; and lastly, what specific type of equipment was being replaced after damage from Winter Storms Riley and Quinn?

With no further public comment, a **motion** to adjourn the meeting was made at 7:43 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer